



Date: 08/09/2021

HF Mencap  
65 Aspenlea Road  
London, W6 8LH

**Chief Executive: Teresa McGinn**

Dear All,

**HF Mencap new premises**

Further to my letter from 31<sup>st</sup> March 2021, it is with great pleasure that I write to inform you that from **30<sup>th</sup> September 2021**, we anticipate opening our doors in spacious and comfortable surroundings. We have been looking for a new home for the past few months and are happy to inform you we found it.

Our new address is:

**HF Mencap**

**Addison Primary School,**

**Addison Gardens,**

**London W14 0DT**

The entrance is from the back gate of the school on Bolingbroke Road:

Our phone number remains 020 8748 5168, and our contact email address is still [info@hfmencap.org](mailto:info@hfmencap.org).

If you have any questions about the new location or our services, please call us and we'll be happy to help. If the start date at our new premises changes due to unforeseen circumstances, we will inform you. We look forward to continue to provide a supportive and dedicated service to all of our service users and families.

Stay Safe.

Yours sincerely,

A handwritten signature in black ink that reads 'Teresa McGinn'.

Teresa McGinn  
Chief Executive

020 8748 5168

Email to: [priyanka.kunwar@hfmencap.org](mailto:priyanka.kunwar@hfmencap.org)